

Country Club Terrace Homeowners' Association
Report of Rules and Regulations Violation

Date: _____

To: HOA Board of Governors

From: _____

The undersigned Homeowners hereby request that the Board of Governors investigate and take appropriate action to address the following violation to the CCT Rules and Regulations:

Description and location of the observed rules violation:

Photos attached

Homeowner signature _____ Unit # _____ Date _____

Homeowner signature _____ Unit # _____ Date _____

Homeowner signature _____ Unit # _____ Date _____

Board Action taken:

- Letter sent to Homeowner – 30 days to correct violation. Date sent _____
- 2nd letter to Homeowner - Fine for failing to correct violation. Amount \$ _____ Date sent _____
- Other action taken _____

Authorized signature _____ Date _____

Printed name _____ Position _____